

Waggoners Pony Express...



APRIL 2015

HAPPY ANNIVERSARY

To those who joined or leased with Waggoners Trucking two years ago or more during the month of March.

Jim Kostak - 14 yrs
James Chambers - 10 yrs
James Race - 10 yrs
Kim Robinson - 10 yrs
Terrence Hurt - 10 yrs
MG Owens - 8 yrs
Jose Cordova - 7 yrs
Robert Hoy - 7 yrs
John Sinclair - 5 yrs
Travis Senegal - 3 yrs
Anthony Combs - 3 yrs
John Hurley - 3 yrs
Brian Blasingame - 3 yrs
Terri Patterson - 2 yrs
Calvin Grey - 2 yrs
Debbie Olsen - 2 yrs
Kenneth Olsen - 2 yrs
Carlos McGraw - 2 yrs
Jeffers McCoy - 2 yrs

401(k) Retirement Plan Beneficiary Information

We sometimes forget about the ramifications of life changes such as marriage, divorce, and death with regards to our listed beneficiaries for our Life Insurance and 401(k) retirement accounts. It is critical this information is up-to-date and accurate to your wishes. Failure to keep these forms updated can have adverse affects regarding the proper disposition of your assets upon your death.

With that in mind, we are asking all active 401(k) participants to complete a new beneficiary form by using one of two methods listed below.

Option 1.

Wells Fargo will be implementing the ability to complete the paperless 401(k) beneficiary form on-line and it will become part of your personal account information. We hope to have this function completed in the very near future and ask all active participants to complete the new on-line form as part of your account information. We will notify all participants when this becomes available.

Option 2

If you want to update your beneficiaries now you may complete your paper 401(k) beneficiary form:

- Log on to your Wells Fargo Account www.wellsfargo.com. Click on *Plan Information*, click on *Plan Forms*, click on *Beneficiary Form*. The form will populate on the screen for you to complete; then print, sign and date. Return the completed form to HR in Billings by, fax 406-248-3117 or email to dmartin@waggonerstrucking.com.

Please note the beneficiary form must be signed and notarized if you are a married participant but wish to elect someone other than your spouse as beneficiary.

- Dennis Martin, HR Manager

Additional Programs Offered Through Cigna Insurance

There are some additional programs that are available to you through Cigna – these are tools you can use in various parts of your life...

Life Assistance Program – available 24/7: Just when you think you have it all figured out, along comes a challenge. All you need do is call and an advocate will help assess your needs such as:

- **Legal consultation** – receive a 30 minute free consultation & up to a 25% discount on select legal fees.
- **Parenting** – Receive guidance on child development, sibling rivalry, separation anxiety and much more.
- **Senior Care** – learn about challenges & solutions associated with caring for an aging loved one.
- **Child Care** – Whether you need care all day or just after school, find a place that is right for your family. Also, you can find temporary back up child care.
- **Pet Care** – From grooming to boarding to veterinary services, find what you need to care for your pet.
- **Visit a specialist** – for face-to-face assistance, you have three sessions available to you & your household members. Call us to request a referral.

These are just a few examples of the support available to you. Call to get the as-

sistance you need: **1-800-538-3543**, or visit the website: CignaBehavioral.com/CGI

Cigna's Will Preparation Program – Listed below are some of the services available to you at no additional cost 24/7:

- **Last Will & Testament** – specifies what is to be done with your property when you die, names the executor of your estate and allows you to name a guardian for your minor children.
- **Living Will** – contains your wishes regarding the use of extraordinary life support or other life-sustaining medical treatment.
- **Health Care & Financial Power of Attorney** – allows you to grant someone permission to make medical and financial decisions on your behalf if you are unable to make them yourself.
- **Resources to help with funeral planning** – Informational guidebooks and Personal Information Organizer tools.

Just go to CIGNAWILLCenter.com; simply complete the online registration as a new user and you will have access to your personalized web page to start building your will and other legal documents.

Cigna Identity Theft Program – this program is designed to help you with information to safeguard your identity and be there for you if this serious crime impacts you. This identity theft program provides:

- A review of credit information to determine if an identity theft has occurred.
- An identity theft resolution kit and an identity theft affidavit for credit bureaus and creditors.
- Help with reporting an identity theft to credit reporting agencies.
- Assistance with placing a fraud alert on credit reports, and cancellation and replacement of lost or stolen credit cards and lost or stolen documents.
- Access to free credit reports.
- Education on how to identify and avoid identity theft.

Cigna provides real-time, one-on-one assistance 24 hour a day and you will have unlimited access to a personal case manager until your problem is resolved. Just call **1-888-226-4567** to get help when you need it.

- Terri Patterson, Benefits Coordinator

OKC Drive-thru Inspection Lane

In order to continue support for our Road and Local Drivers, the Oklahoma City Shop has designate a special “Drive-thru Inspection Lane” specifically for the support and assistance to all Waggoner Trucking drivers, whether company owned or contractors.

This bay will be manned at all times and will help both educate and instruct new as well as seasoned drivers with keeping their trucks up to shape and DOT compliant.

The hours of this service will be from 7AM till 8:30PM, in which all trucks will be permitted or required to cross pit for a “Safety Review”.

Procedure:

- The driver pulls into Bay 4, honks the horn two (2) times, and is met by a mechanic from the shop.
- The driver performs a post-trip safety inspection; the mechanic will also help the driver inspect all lights, tires, brakes and any additional items the driver needs help with.
- While the driver is filling out paperwork, the mechanic inspects under the truck and trailer to view items underneath that the driver can't see.
- Upon completion of the inspection, the mechanic advises the driver of any identified problems. Usually light and tire problems can be repaired quickly in the inspection bay –the driver is not held up any longer than necessary.
- When the driver has completed the inspection, the paperwork is signed off by both the driver and the mechanic.
- As a last step, the inspections paperwork is signed off by the guard when leaving the yard. If the driver comes in after shop hours the guard shack provides the second pair of eyes for the inspection.

- Butch Davis, OKC Shop foreman



Proceed to Bay 4



Perform Safety Inspection



WORDS FROM THE SAFETY DEPARTMENT

Observable Defects

According to the Department of Transportation 63% of roadside inspections are triggered by a commercial motor vehicle being driven with an observable defect such as inoperable required lights, underinflated or flat tires, missing hazardous material placards, fluid leaks, etc. These visual violations dare inspectors to pull your truck over and conduct an inspection.

In order to avoid this problem make sure your truck gets its safety inspection when it is due. Another way to avoid this problem is to always perform a good Pre Trip Inspection before hitting the road. If you need help with the Pre Trip Inspection, all Waggoner shops will assist you with performing the inspection. Lastly, if repairs are needed on the road call Road Support at 888-246-1406, if no answer call 800-999-9097. The best rule is to always stay safe and get repairs done before hitting the road.

Reminder “A” service is due every 8,000 miles and “B” service is due every 24,000 miles or 60 days which ever comes first, both includes safety inspection. Local equipment, safety inspection due every 30 days.

- Tim Meredith, Safety Department

